

LEWISTON-AUBURN 911 COMMITTEE

MINUTES

Date: Thursday, February 18, 2021

Time: 0800

Location: Zoom

Roll Call:

Present- Chief Brian Stockdale, Chief Jason Moen, Chief Brian O'Malley, Chief Robert Chase, Ms. Patricia Mador, Esq., Finance Director Heather Hunter, Councilor Leroy Walker, Councilor Michel Lajoie, and Citizen-at-large Wayne Werts.

Staff- Director Paul LeClair, IT Director Drew McKinley, and Operations Manager Tim Hall

Secretary- Katie Gallant

Guest(s)- Brian Martin

Meeting called to order by Lewiston Auburn 911 Director, Paul LeClair at 08:00.

Approval of Minutes:

- Motion to approve the January 21, 2021, Zoom meeting minutes was made by Ms. Mador, Esq. Motion seconded by Councilor Walker.
- All in favor. Motion passes.

Executive Session:

- Motion to enter into Executive Session for a personnel matter was made by Councilor Lajoie. Motion seconded by Chief Moen. Committee moved into executive session at 08:01.

- Motion to exit executive session regarding a personnel matter made by Councilor Walker. Motion seconded by Ms. Mador, Esq. Committee exited executive session at 08:11.
- Motion to enter into Executive Session to discuss potential lease agreements made by Councilor Walker. Motion seconded by Ms. Mador, Esq. Committee entered executive session at 08:11
- Motion to exit executive session regarding potential lease agreement made by Councilor Walker. Motion seconded by Ms. Mador, Esq. Committee exited executive session at 08:22.
- Motion to enter Executive Session to discuss upcoming Dispatcher Union Contract Negotiations made by Councilor Walker. Motion seconded by Ms, Mador, Esq. Committee entered executive session at 08:22.
- Motion to exit executive session made by Councilor Walker. Motion seconded by Ms. Mador, Esq. Executive Session exited at 08:33.

Financial Report:

FY2021 YTD Budget Update

- Director LeClair reviewed the year-to-date FY2021 financial report with the Committee.
- Motion to accept the FY2021 budget report was made by Councilor Walker. Seconded by Chief Moen.
- All in favor. Motion passes.

FY2022 Proposed Budget Review

- Director LeClair informed the Committee that the LA911 administration met with the City Managers and Finance Directors on Tuesday, February 16, 2021 to present the FY2022 proposed budget. The budget will be presented to the Lewiston Council in March and to the Auburn Council in March or April.

Director's Report:

Personnel

- Director LeClair updated the Committee on the status of our three new hires. Two new hires have started training and the third will start training in the middle of March.
- Search for an additional candidate has begun. Director LeClair is hopeful to have begun interviews before the March Committee meeting.

CPSM LFD Report Update

- Director LeClair previously sent Chief Stockdale and the Committee members LA911's prepared response to CPSM's LFD Report. Chief Stockdale has reached out to CPSM and has yet to receive a response. He will inform Director LeClair as soon as he hears from them.

IT Director's Report

Radio Project

- IT Director McKinley reviewed the pending issues that LA911 has with EFJ regarding the install. All issues will need to be completed before the new system can go online.
- IT Director McKinley and Director LeClair will have weekly meetings with the EFJ Project Manager to keep the project moving forward.

Operations Manager's Report:

- Operations Manager Hall presented the LA911 2020 Year End Report to the Committee. He will also send a copy of the report to the Committee members, the City Managers, and post it on the website for public view.

Next meeting:

- The next meeting will be Thursday, March 18, 2021, at 08:00.

Public Comment:

- No public comment.

Adjournment:

- Motion to adjourn made by Ms. Mador, Esq. Motion seconded by Chief Moen.
- Meeting adjourned at 09:09.